



INTERGLOBE AVIATION LIMITED

ARCHIVAL POLICY

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1. PREFACE

As per Regulation 30(8) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI Regulations”), a listed entity shall disclose on its website all such events or information which has been disclosed to stock exchange(s) under Regulation 30, and such disclosures shall be hosted on the website of the listed entity for a minimum period of five years and thereafter as per the archival policy of the listed entity, as disclosed on its website.

In compliance with the SEBI Regulations, this ‘**InterGlobe Aviation Limited - Archival Policy**’ has been formulated, approved and adopted by the board of directors of InterGlobe Aviation Limited (the “Company”).

2. DEFINITION

Words and expressions used and not defined in this Policy but defined in the SEBI Regulations, the Securities and Exchange Board of India Act, 1992, the Securities Contracts (Regulation) Act, 1956, the Depositories Act, 1996 or the Companies Act, 2013 and rules and regulations made thereunder shall have the meanings respectively assigned to them in those legislation as the context may so require.

3. ARCHIVING OF INFORMATION HOSTED ON COMPANY’S WEBSITE

3.1 All information required to be disclosed as per Regulation 30 of SEBI Regulations shall be displayed on the website of the Company for a minimum period of five years from the date of its publication and after expiry of the said period such information shall be archived and maintained by the Company for a further period of three years and shall be made available on a written request made to the Company.

3.2 An accidental deletion or deletion due to any system flaw, virus, inaccessibility or loss due to any reason beyond the control of the Company will not be considered as violation of this policy.

4. AMENDMENTS TO THE POLICY

4.1 The board of directors of the Company reserves the right to modify and/or amend this Policy at any time subject to the provisions of SEBI Regulations and the Companies Act, 2013 and Rules framed thereunder.

This Policy was approved by the Board with effect from January 21, 2016.