



## INTERGLOBE AVIATION LIMITED

### Familiarisation Programmes for Independent Directors

Pursuant to Regulation 25 and 46 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI LODR Regulations"), InterGlobe Aviation Limited ("the Company") has put in place a system to familiarise its Independent Directors that includes:

- (a) Nature of the industry in which the Company operates, Company's strategic and operating plans
- (b) Business model of the Company
- (c) Briefing about their roles, rights and responsibilities as Independent Directors
- (d) Important changes in regulatory framework having impact on the Company
- (e) Matters relating to governance and compliances
- (f) Any other relevant information

During the year, the Board members were regularly apprised about the overview of the Company and its operations including finance, revenue, human resources, commercial and operational review by the Senior Management team and functional heads. During these meetings, comprehensive presentations are made on the various aspects such as business models, new strategic initiatives, risk minimisation procedures, changes in domestic/overseas industry scenario, and regulatory regime affecting the Company. These meetings also facilitate Independent Directors to provide their inputs and suggestions on various strategic and operational matters directly to the Senior Management. Further these presentations are also an opportunity for the Board to interact with the next level of Management after the Whole Time Director and CEO.

The Board was also appraised regularly about all regulatory and policy changes relevant to the Company and having impact on the business of the Company. The familiarisation programmes for the Independent Directors forms part of quarterly board meetings of the Company.

During the financial year 2021-22, most of the Board and Committee meetings were conducted through audio visual means as per the circulars / rules issued by Ministry of Corporate Affairs ("MCA") and the SEBI, from time to time, for conduct of meetings during pandemic. The presentations were made at the meetings of the Board and its Committees that includes:

- Analysis of the financial performance of the Company,
- Review of performance of peer group,
- Review of CSR activities carried out by the Company,
- Business outlook and budget,
- Important changes in the statutory and regulatory framework having impact on the Company etc.

In addition to the above, the Independent Directors are updated on an on-going basis about the operations of the Company including information on the financial and commercial performance of the Company, business environment, industry development, regulatory scenario, quarterly and annual results, budgets, treasury policy, review of Internal Audit, risk management framework, operations of subsidiary company etc. The Independent Directors are also made aware of their rights/ roles/ responsibilities at the time of their appointment through a formal letter of appointment as per the provisions of law. The stock exchange filings and the relevant press releases about the Company are also circulated to all the Directors so that they are updated about the Company.

The details of familiarisation programs/business review meetings attended by the Independent Directors of the Company during the year financial year 2021-22 and on a cumulative basis and number of hours spent on such programmes are as follows:

Independent Directors	During FY 2021-22		Cumulative till date (From November 2015 till March 2022)	
	No. of programmes attended	No. of hours spent on such programmes	No. of programmes attended	No. of hours spent on such programmes
Dr. Anupam Khanna*	21	28.30	93	106.30
Mr. Meleveetil Damodaran#	18	26.45	41	57.15
Ms. Pallavi Shardul Shroff##	11	8.30	23	23.45
Dr. Venkataramani Sumantran\$	20	27.45	35	48.45

Notes:

\* Appointed w.e.f. March 27, 2015, retired due to completion of second term w.e.f. March 26, 2022.

# Appointed as Independent Director w.e.f. January 23, 2019 and as Chairman of the Board w.e.f. January 24, 2019

## Appointed w.e.f. September 19, 2019

\$ Appointed w.e.f. May 28, 2020.